

INFORMATION

INFORMATION pursuant to art. 13 GDPR

Last Update 16th Sep 2021

In accordance with European Union Regulation No. 679/2016 (hereinafter "GDPR") and Article 13 in particular, please find below the information required by law in relation to the processing of personal data of Customer, Customer's employees and collaborators and Suppliers, Supplier's employees and collaborators:

a) Data Controller

Podium Engineering srl (P.IVA 01158110070), in the person of its pro tempore legal representative, with registered office in **Pont-Saint-Martin (AO) - CAP: 11026 - Viale Carlo Viola, 65** - e-mail: info@podium-tech.com

b) Processed personal data

Type	Processed data
Personal data	- Identification data - Telephone number and/or cell number, email address
	- Personal data provided spontaneously by the data subject

c) Purposes – Legal Basis – Provision of the processing

Purposes	Legal basis	Provision
Contractual obligations execution or processing of the request of the data subject prior to entering into a contract	Performance of a contract	Necessary
Fulfillment of all legal obligations	Compliance with a legal obligation to which the controller is subject	Necessary
Administrative, accounting and tax rules compliance	Compliance with a legal obligation to which the controller is subject	Necessary

The failure to provide personal data when they are a necessary requirement will not allow the Data Controller to pursue Data Subject's requests.

d) How personal data are processed

The processing can be performed with or without the aid of electronic tools or, in any case, automated means in compliance with the provisions of the Italian Privacy Code (D. Lgs. 196/2003) and the GDPR, ensuring the security and confidentiality of personal data.

e) Recipient of personal data

Personal data processing is carried out by the data controller and / or by the persons authorized to the processing under the direct authority of the data controller, and / or by the designated data processors, such as professionals or service companies for administration and business management who operate on behalf of the owner (by way of example, external collaborators and consultants, labor consultant, accountant, lawyer, staff providing technical assistance to information systems).

Personal Data may be disclosed to third parties recipients in compliance with laws and regulations for administrative, accounting and fiscal purposes, or to achieve the means and purposes of the processing.

In order to achieve the aforementioned purposes, your data may be communicated to third parties operating in the sector:

- banks and credit institutions
- debt recovery companies
- professionals and consultants
- companies operating in the transport and shipping sector.

f) Public disclosures of personal data and Profiling

No personal data will be disseminated and/or used for profiling activities of any kind.

g) Transfer of personal data to a third Country (Extra UE)

Personal Data is managed within countries belonging to the European Union ("EU").

The Data Controller may need to transfer some data to suppliers having their headquarters in countries outside the European Union.

The Data Controller may need to transfer some data to suppliers having their headquarters in countries outside the European Union, in particular in countries such as the United States for reasons of personal data's organization.

In these case, the Data Controller will ensure that the information is properly protected, in accordance with the principles set out in articles 45 and 46 of the GDPR, if necessary by entering into legal agreements governing the transfer of information by providing adequate guarantees.

h) Data retention

The Personal Data will be retained for the length of time reasonably needed to fulfill the purposes outlined in this Privacy Policy, up to 10 years.

The personal data necessary for the fulfillment of legal obligations and the administrative, accounting and fiscal obligations will be kept for the period necessary for this purpose, in compliance with the provisions of the law.

At the end of the retention period the Personal Data will be deleted. For this reason, after this deadline, the Data subject can not exercise the rights to access, delete, amend and transfer the Personal Data.

i) Rights of the data subject

In accordance with articles from 15 to 22 of the GDPR, the Data Subject shall have the right:

- to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and, where the personal data are not collected from the data subject, any available information as to their source;
- to request from the controller access to and rectification or erasure of personal data or restriction of processing concerning the data subject or to object to processing as well as the right to data portability;
- to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal;
- to lodge a complaint with a supervisory authority, which in Italy is constituted by the "Garante dei dati personali", which can be contacted through the references found on the website <http://www.garanteprivacy.it>

The aforementioned rights may be exercised by sending a specific request to the Data Controller through the contact channels indicated in point a) of this information. Data Subject's requests relating to the exercise of its rights will be processed without undue delay and, in any case, within one month of the request; only in cases of particular complexity and in the number of requests, this term can be extended by a further 2 (two) months.